

देशवासि कौशल विकास
और प्रशिक्षण परिषद
नयी दिल्ली : 110013



Native Skill Development
and Training Council
New Delhi:110013

(भारत सरकार द्वारा मान्यता प्राप्त एक स्वायत्त निकाय)
(an Autonomous body, Recognized by Government of India)

ISO 9001:2008 Certified

Application for Recognition

Application for Recognition of Skill Training Centre 2016-17

(Read the Instructions carefully before filling the Application)

1. Name of the Proposed Skill Training Centre		
2. Postal Address with Pin code & Telephone Nos. With STD code		
3. Name and Address of the Coordinator (Attach two photographs of the centre co-ordinator)		
4. Mobile Number		
5. Email Address		
6. Details of Skill Training proposed to be offered		
Course Code. No	Name of the Course	Duration

7. Infrastructural facilities: a) whether registered in the name of the society or the Trust (produce copy of the regd. Deed)	
b) Buildings plinth area of the building, No. of Rooms/ sheds/laboratories/workshops with Measurements Attach copy of sale/lease deed.	OWNED/ RENTAL
c) Class room facilities	Attach List of equipment, Furniture, Library Books, Staff Structure, Staff Bio data.
8. Details of fee paid(Demand Draft) in favour of the " Native Skill Development and training Council " Payable at New Delhi	D.D.No..... Dated..... Name of the Bank.....

9. Undertaking:

I hereby assure that all information furnished above are true to the best of my knowledge. In the event of any information being found incorrect, NSDTC may be dropped at any stage and the affiliation/recognition sanctioned will be withdrawn and I shall not be entitled to claim refund of any fee paid by me to NSDTC. I promise that I will obey the rules and regulations of NSDTC

Place :

Signature of the Principal/
Centre Co-ordinator of the institution with seal

Date :

10. Inspection by Committee:

The Board of NSDTC shall arrange to conduct Inspection of the proposed centre to examine its Viability. The inspection committee shall consist of Regional Co-ordinator and/or any person Appointed by the NSDTC.

Additional Accommodation	(in sq.ft)
I. Common class rooms	250
ii. Principal's Room	150
iii. Staff Room	200
iv. Office Room	200
v. Girls Waiting Room	150
vi. library and reading Room	300
vii. Toilet with flushing.... for boys 1, for Girls 1.... for Staff 1	
viii. Water facility with sump, overhead tank and pump.	
ix. Drinking water facility with proper storage.	

Enclosure

1. Inspection fee demand draft in favour of Native Skill Development and Training Council Payable at New Delhi
2. Training centre resume with photo, Centre photos (lab, class room, reception, cabin & front view of the Centre photos).
3. Pay a franchisee fee of selected level course and book your slot to ensure that no one else takes your Place.
4. Get your proposed premises approved.
5. Copy of the Certificate of registration, partnership deed, trust deed and company act.
6. Rules, regulations and bylaws of the organization.
7. List of books in library with relevant sector, if any.
8. Tools and requirements details about relevant sector, if any.
9. Copy of full time and part time staff with relevant details.
10. Title deed of the property or proof of lease or rent with building planning details.
11. Permanent account number under income tax act provision, if any.
12. Power of attorney in case of partnership firm or board resolution in case of company/trust.
13. Other activities and annual report about your existing students, if any.
14. Power supply should be available as per requirement for the proposed courses.
15. As far as possible the institute should be in the vicinity of educational environment.